

BE SUCCESSFUL *Virtually*

TIPS FOR ONLINE LEARNERS

BE PREPARED



Join each class meeting on time. Inform your teacher if you cannot attend.



Use your G-Suite login provided by Chesapeake Public Schools.



Be prepared for class and have all appropriate materials ready.



Find a quiet location with a desk or table with minimal background noise.

BE ENGAGED



Stay seated and attentive.



Use signals (thumbs up, thumbs down, raise your hand) for quick communication with the teacher.



Speak up, but do not shout.



Use the chat box to ask questions if you don't feel comfortable interrupting.

BE RESPECTFUL



Use your cameras as directed by your teacher.



Mute your microphone when you are not talking.



Dress appropriately.



Please ask family members to avoid interrupting class meetings.

OTHER HELPFUL REMINDERS:

Be sure to eat before or after your online meetings.

Always check your technology before meetings begin. Be sure devices are charged or plugged in.

Seek out your teacher during office hours for extra help.